**FOULNESS ISLAND PARISH COUNCIL**

**Minutes** of the Foulness Island Parish Council held on Wednesday 14th March, 2018, at Lodge Farm Staff Premises, Foulness Island, commencing at 7.00 p.m.

Present: Councillors G. Bickford (Vice Chair), F. Giles, R. Green, E. Pitts (Chair) and A. Porter.

In attendance: Nicki Uden (QinetiQ), Edwin Birch (QinetiQ) and J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open.
3. **To receive apologies for absence.**
4. Apologies for absence were received from County Councillor Steptoe and District Councillors Hookway and Hughes.
5. **To receive an announcement by the Clerk re the recording of meetings.**
6. The Clerk asked whether anybody intended to record the meeting. Nobody advised that they intended to do so.
7. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
8. There were no declarations of interest.
9. **To sign as a correct record the minutes of the Full Council meeting held on 14th February 2018.**
10. Proposed Councillor Green, seconded Councillor Bickford that the minutes of the Full Council meeting held on 14th February 2018be signed as a correct record. 4 for, 1 abstention, carried. *.*
11. **To receive a report from District and County Councillors for the area on any matters of interest.**
12. No District or County Councillors were present at the meeting.
13. **Financial Matters**
14. Proposed Councillor Giles, seconded Councillor Porter that the payment requests for February/March 2018 be approved. Carried unanimously.
15. Proposed Councillor Bickford, seconded Councillor Green that the receipts for February/March 2018 be approved. Carried unanimously.
16. **Meetings 2018/29**
17. Proposed Councillor Pitts, seconded Councillor Bickford that the schedule of dates of the Parish Council meetings for 2018/19 as circulated prior to the meeting be approved. Carried unanimously.
18. **Asset Register**
19. Proposed Councillor Porter, seconded Councillor Green that the Parish Council Asset Register as circulated prior to the meeting be approved. Carried unanimously.
20. **Charitable Trust**
21. To Clerk reported that he had not had time to investigate the cost of setting up a Charitable Trust in order to obtain grants for improvement to the Parish Council Play Area. It was agreed to carry this forward to the next meeting.
22. **Post Office**
23. It was noted that that there was no further news regarding the possible provision of a Post Office on Foulness Island.
24. **Clerk’s Report**
25. The Clerk reported;
26. Burial Ground Invitations to tender had been issued on 27th February 2018. The closing date for receipt of tenders was 29th March and the tenders would be opened by himself, Councillor Giles and Councillor Green on 5th April. Recommendations would be made to the Council meeting scheduled for 18th April.
27. The position regarding the appointment of a Data Protection Officer was still unclear and he would report further as soon as a definitive opinion had been received.
28. He had not had time to prepare the revised bank mandate
29. **The meeting will stand adjourned to permit Parishioners of Foulness to Address the Council.**
30. Parishioners raised,
31. Relaxing Health and Safety rules in the play area.
32. Providing Fuel to the parishioner who was cutting the grass in the play area
33. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
34. No information was exchanged by Councillors

**Meeting closed at 7.55 pm**

Issued 16th March 2018

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